

## **Borders NHS Board**



### **NHS BORDERS WINTER PLAN 2015-16**

#### **Aim**

To present NHS Borders Winter Plan 2015-16 to the Board

#### **Background**

A draft Winter Plan was presented to the Strategy and Performance Committee in September.

The final Winter Plan is required to be submitted to Scottish Government by 31<sup>st</sup> October 2015.

#### **Summary**

The draft Winter Plan outlined the range of measures proposed to manage predicted increased activity during the winter period.

Following consultation and advice from Scottish Government, the following revisions have been made to the final Winter Plan:

- A more detailed communication plan has been developed. This will form a communication strategy for the winter plan
- Detail on weekend discharges with an aim to increase weekend discharges by 25% and actions to achieve this
- Sections on winter plans for Women's and Children's services and Mental Health services
- More detailed plans for social work cover across the winter period
- Full details of service arrangements during the Christmas and New Year period

The Scottish Government have issued a self-assessment template for Boards to test winter planning preparedness. This has been undertaken and shows all items are at green status for NHS Borders.

The Scottish Government have emphasised the following 4 priorities for Health Board winter plans:

- Level-loading of discharges across 7 days (i.e. increase in weekend discharges)
- Increased morning discharges by 25%
- Staggering arrival times for admissions.
- Full cover over the festive period

This Winter Plan addresses all 4 priorities.

The Winter Plan is costed at £696k. This is within the budget of £700k.

A risk assessment is attached and highlights risks to delivery of the Winter Plan and mitigating actions to minimise these risks.

The Winter Plan is a dynamic document and will continue to be developed in light of emerging issues and operational constraints. However, the implementation process for preparing for winter is already in progress, with an implementation plan in place. The Winter Planning Group, chaired by the General Manager for Unscheduled Care, will ensure delivery against the implementation plan.

### Recommendation

The Board is asked to **approve** NHS Borders 2015/16 Winter Plan

<b>Policy/Strategy Implications</b>	Request from the Scottish Government that all Health Boards produce a Winter Plan signed off by their Board.
<b>Consultation</b>	The Winter Plan has been prepared by and in conjunction with stakeholders. The plan has been reviewed by Clinical Executive Operational Group, Strategy and Performance Committee and Integrated Joint Board.
<b>Consultation with Professional Committees</b>	As above, and will be reviewed by Area Clinical Forum
<b>Risk Assessment</b>	Completed and attached
<b>Compliance with Board Policy requirements on Equality and Diversity</b>	Equality and Diversity Scoping template completed. This indicates that there are no equality and diversity impacts of the Winter Plan. The Winter Plan provides enhanced and additional services to maintain access to and delivery of health services. This benefits all people within Scottish Borders.
<b>Resource/Staffing Implications</b>	The Winter Plan fits within the allocation within the Financial Plan. There are significant staffing implications. Staffing requirements have been progressed to ensure early and successful recruitment.

### Approved by

<b>Name</b>	<b>Designation</b>	<b>Name</b>	<b>Designation</b>
Evelyn Rodger	Director of Nursing, Midwifery, & Acute Services	Susan Manion	Chief Officer

### Author(s)

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